



Golf Membership Code of Conduct

Lynwood Golf and Country Club's Golf Membership Code of Conduct applies to all Members, Patrons and Guests of Lynwood Golf and Country Club, including other requirements of players (and caddies) or persons, as set out in tournament conditions, local rules or by-laws of the club.

The purpose of the Code of Conduct is to guide the behaviours and expectations of Members, Patrons and Guests:

- Using the golf and clubhouse facilities at Lynwood Golf and Country Club, at any time of the day or night
- Representing Lynwood Golf and Country Club in any capacity at another venue, or at a host golf club
- Travelling to and from a host golf club, or on any qualifying or practice day

All Members, Patrons and Guests must at all times adhere to commonly accepted standards of golfing etiquette and sportsmanship, as well as the Rules of Golf. In order to ensure proper standards of behaviour during a competition and in the clubs' facilities, any Member or Guest who commits an offence under this Code, will face disciplinary proceedings.

1. DEFINITIONS

In this code, unless the context otherwise requires:

Term	Definition
Board	Refers to the duly elected Board of CHRG and its venues, including Lynwood Golf and Country Club.
Club	Refers to Lynwood Golf and Country Club (sometimes referred to as Lynwood, Lynwood Golf and Lynwood Country Club)
Code	Refers to this Code of Conduct
Golf Advisory Panel (GAP)	Refers to the Lynwood Golf and Country Club membership-representative committee, consisting of five (5) appointed members of the club and two (2) members of Club Management.
Competition	Refers to any Championship event, competition, pennant match, practice session or other major competition or activity.
Facility	Refers to the whole of the golf course, driving range, club house, car parking area(s) and any practice area(s).
Investigative Officer	Refers to a member of the GAP appointed to investigate and administer a report.
Club Representatives	Refers to Teams or Players selected by the Club to represent the Club at selected events.
Notice	Means notice in writing by letter, facsimile, or email
Player	Means a player or participant in a competition. Player also includes a caddie and/or parent

Report	Refers to any oral or written statement by any person of an alleged offence by a player under this Code
Rules of Golf	Means the rules, as approved by Golf Australia.

2. CONDUCT

Please be advised that Member behaviour is at all times subject to the Liquor Licensing Act 1992 and Members may face additional or alternative penalties under this act. Penalties imposed under this act are not subject to disciplinary procedure or appeal procedure as outlined in this document but governed by state law.

Members are also responsible for the behaviour of their guests. Each player must adhere to commonly accepted standards of golfing etiquette and sportsmanship.

A person is expected, under this Code of Conduct to:

- i. Be mindful and respectful toward all Lynwood Golf and Country Club staff, fellow golfing members, guests and patrons to the club at all times.
- ii. Lynwood Golf and Country Club recognises and respects a culturally diverse community, employee base, golfing membership and patronage. At no time is a person to be abused physically or verbally based on their race, ethnicity or origin.
- iii. Lynwood Golf and Country Club supports the local community as an entertainment venue, however at no stage is any golfing member, guest or patron to use any audible obscenities on the course, in the clubhouse or anywhere else across the site.
- iv. All golfing members, guests and patrons should respect Lynwood Golf and Country Club property and facilities. Any wrongful and deliberate damage caused to the course, practise facilities or the clubhouse will result in immediate disciplinary action by CHRG Board of Directors.
- v. All patrons including members to Lynwood Golf and Country Club should at all times respect and never remove or damage any property belonging to fellow members, guests or patrons to Lynwood Golf and Country Club.
- vi. All golfing members, guests and patrons should comply at all times with official policies, directions or instructions by all management and employees of CHRG and Lynwood Golf and Country Club.
- vii. During competition rounds at Lynwood Golf and Country Club, all golfing members, guests and patrons should abide at all times by the NEW Rules of Golf, Lynwood Country Club local rules and all other conditions of play set forth by the 2019 Lynwood Golf Advisory.

A Member, Patron or Guest will be found in breach of the Code if they are found guilty of the following offences:

- i. Physically or verbally attacking or abusing, in any way, another member, staff member, guest or visitor. This includes publicly criticising any aspect of competitions.
- ii. Sexual harassment of any kind, including any conduct, comment, gesture or contact of a sexual nature that is likely to cause offence or humiliation, regardless of whether or not the offender perceived their actions to be unwelcome.
- iii. Racially vilifies a player, another member, staff member, guest or visitor while within the facility.
- iv. Inappropriate expressions of anger, profane and abusive language.
- v. Intoxication. Where a Member is considered by a qualified staff member as having over consumed alcohol, they will be refused service and appropriate actions taken under the Liquor Act.
- vi. Wrongfully damages any part of the facility or golf equipment, including the course, signs, markers and the clubhouse or its furniture and furnishings,

- vii. Wrongfully removes or damages property belonging to another member, guest or visitor.
- viii. Deliberately breaks a Rule (as defined in the Rules of Golf)
- ix. Deliberately returns a false score card
- x. Fails or refuses to co-operate with, or obstructs, any investigation by the Investigative Officer
- xi. Fails or refuses to co-operate with, or obstructs, a hearing by the Investigating Officer or the Sub-Committee
- xii. Behaves in a manner detrimental to the good name and reputation of the Club
- xiii. Any other offence not specifically defined in this Code of Conduct which the Board deems to be an offence of similar gravity

3. ETIQUETTE

In addition to Section 2 – Conduct – Members, Patrons or Guests are required to observe the following Etiquette:

- i. Fill in divots and repair pitch marks
- ii. Avoid engaging in slow play
- iii. Adhere to local rules of the day, including directions for use of carts
- iv. Wear appropriate golf attire, per the local dress code

4. DISCIPLINARY PROCEDURE

To ensure high standards of behaviour during all competition and social golf at Lynwood Country Club, any person who is found to have breached the Code of Conduct will face disciplinary proceedings by the Golf Advisory Panel and may be asked to appear before the Castle Hill RSL Group board of directors.

Procedure

- i. The Board of Directors is notified in writing by the complainant who the complaint is about, the nature of the complaint, and any witnesses.
- ii. The General Manager will notify (in writing) the person about whom the complaint has been made that a complaint has been lodged and given a copy of the complaint.
- iii. The Golf Advisory Committee is appointed by the Board to investigate the complaint. The members of the Golf Advisory Committee must not be a party to the complaint either as the complainant or a possible witness. One member of the Golf Advisory Committee will be selected as Convenor.
- iv. The Board of Directors will issue the Golf Advisory Committee the Terms of Reference under which the complaint will be investigated.
- v. The Convenor will organise interviews with all parties and witnesses.
- vi. The Golf Advisory Committee will determine the category of the misdemeanour and make a recommendation to the Board of Directors as to the type of disciplinary action, if any, should be taken.
- vii. The Board of Directors decides on the type disciplinary action.
- viii. The General Manager will notify the member in writing the decision of the Board of Directors. The right of appeal and the procedure for appeal must be included.

Consideration must be given to:

- Any previous disciplinary action taken by the Board of Directors in previous cases of a similar nature.
- Previous misdemeanours recorded against the member.

Appeal Procedure

- I. The member must notify CHRG and Lynwood Golf and Country Club of their intention to appeal a decision in writing.
- II. The written appeal request must be received by the Club's General Manager **no later than 14 days** after the date of the letter notifying the member of the Board of Director's decision. The Club will resolve the appeal **no later than 28 days** after receiving the appeal request by issuing a letter informing the member of their appeal outcome. This letter must state that there is no further right of appeal once the original appeal has been heard and resolved.
- III. The Golf Advisory Panel will be appointed by the Board to investigate and review all of the evidence considered during the initial investigation, as well as any new evidence. The members of the Golf Advisory Panel must not have sat on the initial investigation, nor may they be a party to the complaint either as the complainant or a possible witness. One member the Golf Advisory Panel will be selected as Convenor.
- IV. The Board of Directors will issue to the Golf Advisory Panel the Terms of Reference under which the appeal is to be heard.
- V. The Convenor will organise interviews with all parties and witnesses.
- VI. The Golf Advisory Panel will then determine the validity of the appeal and make a recommendation to the Board of Directors.
- VII. The Board of Directors will then consider the recommendation submitted by the Golf Advisory Panel and either ratify the original decision, or implement an alternative action. This alternative action is at the sole discretion of the Board of Directors, may be of a harsher nature than the original decision, and may not be subject to further appeal.
- VIII. The General Manager will notify the member in writing of the final decision of the Board of Directors.

More Information

By applying for Golf Membership within Lynwood Golf and Country Club, it is implicit that you agree to abide by the behaviours and expectations outlined in the Code, including but not limited to:

- Using the golf and clubhouse facilities at Lynwood Golf and Country Club, at any time of the day or night
- Representing Lynwood Golf and Country Club in any capacity at another venue, or at a host golf club
- Travelling to and from a host golf club, or on any qualifying or practice day

Any Member or Guest who commits an offence under this Code, will face disciplinary proceedings.

If you need assistance about how this Code of Conduct relates to you, please contact Club Management. Copies of this Code of Conduct, for Lynwood Golf and Country Club, can be accessed via www.lynwoodcc.com.au or www.lynwoodgolf.com.au.